



PTA Allocation Request Form 2020-21

The PTA Allocations Committee will accept requests until April 17, 2020 for recommendations on how the Duff PTA's end of year expenditures will be used for the 2020-21 academic year. The Allocations Committee will prioritize requests and make recommendations to the PTA board and general membership on how to allocate expenditures for the betterment of our children and school. Questions can be emailed to duffpta@gmail.com.

(Please type or print legibly)

First Name _____ Last Name _____

I am a: Teacher Duff Administrator/Staff Member Duff Student Duff Parent

If a teacher or a student, which grade level? _____

Email Address _____ Phone _____

PROJECT DETAILS

Will this benefit a specific Grade Level or the entire school? _____

Other collaborators & faculty/staff involved _____

Description of item(s) requested and itemized cost per item:

Impact to Duff and the students: (Questions to consider- How will it enhance teaching? How will it impact learning or affect curriculum? Will it reduce out of pocket costs?)

Total Project Cost Requested: \$ _____

Submit this form along with a copy of printed research of the items (Amazon, Office Max, etc.) to DuffPta@gmail.com with the subject - PTA Allocation Request.